

Roxbury Public Library
103 Main Street Succasunna, NJ 07876
973-584-2400

Memorial, Honorarium and Other Gifts

A gift to the library is a thoughtful way to remember a special person or occasion, or to help build and expand the Library's collection of books and materials for public use. Please fill in all relevant information so that we can follow your instructions exactly. A bookplate will be affixed to each item to recognize the individual or group for whom the donation is given. A note acknowledging the gift will also be sent to the person(s) being honored or remembered, or their family. *Gifts over \$100.00 will be acknowledged by engraving the donor's name on the Legacy Tree in the library vestibule (see other side of form).* Please return this form to the Library, or call Sue Collins at extension 103 if you have any questions. We will contact you with price information when the item arrives.

I will donate \$ _____ to the Library (see other side). Date: _____

Donor' name: _____

Contact name if group or organization: _____

Street Address: _____

City: _____ State: _____ Zip: _____ Daytime phone: _____

Please use my gift towards: 1. ___ Books
2. ___ Library Development Fund (see back of form)
3. ___ Other (ex: videos, CDs) _____

Check one: ___ Make a selection in a subject area of the Library's greatest need
___ Make a selection in the subject area of _____
___ Purchase this specific item: _____

Author/Artist: _____

Title: _____

Optional:

Gift is given in memory of _____
or
in honor of _____

For the following occasion: ___ Birthday ___ Marriage ___ Anniversary ___ Other
Please have item(s) ready by this date if possible: _____

Please send notice of this donation to:
(person being remembered or honored, or his/her family))

Name: _____

Address: _____

Wording for Bookplate: _____

Library Legacy Tree

Anyone giving gifts whose total annual value reaches or exceeds \$100.00, will be acknowledged on our Library Legacy Tree. We will notify you when you have reached this point and confirm how you would like your name represented on the tree.

We also encourage donations to the **Library Development Fund**. Those who donate to the fund are also eligible for inclusion on the Library Legacy Tree.

I wish to donate the following to the Library Development Fund:

_____ \$100.00-\$500.00 Literary Circle (Bronze leaf)
_____ \$501.00-\$1000.00 Folio Fellowship (Silver leaf)
_____ \$1001.00- _____ Shakespeare Society (Gold leaf)

