

ROXBURY PUBLIC LIBRARY

BOARD OF TRUSTEES SPECIAL MEETING

September 20, 2017 at 6:00 PM

Location: Township Council Meeting Room
1715 Route 46, Ledgewood, NJ

I. CALL TO ORDER- PLEDGE OF ALLEGIANCE

The Special Meeting of the Trustees of the Free Public Library of the Township of Roxbury was held on Wednesday, September 20, 2017 at the Township Council Meeting Room, located at 1715 Route 46, Ledgewood, NJ. Tracy Baltz called the meeting to order at 6:02pm. Recording Secretary, Tracy Baltz was present and recorded the minutes.

The Pledge of Allegiance was recited by all present.

II. OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was prepared and distributed by the Board of Trustees of the Roxbury Public Library as required by the Special Meeting Requirements of the Open Public Meetings Act of New Jersey and has been sent to the Daily Record and Roxbury Register and posted on the bulletin board in the main hallway of the Roxbury Public Library and on the library's website on September 15, 2017. Notice was also sent to the Clerk of the Township of Roxbury.

The purpose of the Special Meeting is to interview candidates for the position of Director of the Library.

III. ROLL CALL

Present: Tracy Baltz, Roxana Caivano (Superintendent's Alternate), Jeanette Carey, Patti Defilippis, Robert DeFillippo (Mayor's Representative), Aldo Palma, Janice Steigler

Absent: Diane Sudo (excused) Jen Wasek (late)

Staff present: Jim Hecht, Interim Director

IV. PUBLIC PORTION OF THE MEETING

There were no members of the public present.

V. CLOSED SESSION TO INTERVIEW CANDIDATES

Tracy Baltz offered a resolution to meet in Executive Session: Whereas the Open Public Meetings Act N.J.S.A. 10:4-6 et seq. authorizes a public body to meet in Executive Session to discuss certain subject matters; and

Whereas said law requires the Board of Trustees to adopt a resolution at a public meeting before it can meet in such an Executive Session,

Now, therefore, be it resolved that the Roxbury Public Library Board of Trustees does hereby determine that it is necessary to meet in Executive Session to discuss the matters listed below.

Personnel issues

The matters discussed will be disclosed to the public if and when the need for confidentiality no longer exists. The resolution was seconded by Robert DeFillippo and adopted unanimously at 6:05 pm.

Jen Wasek entered the meeting at 7:30pm.

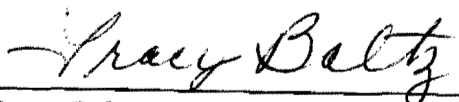
The Executive Session ended at 8:54 pm, at which time the Special Meeting resumed.

VI. NEXT REGULARLY SCHEDULED MEETING: SEPTEMBER 27, 2017

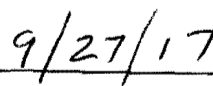
VII. ADJOURNMENT

The meeting was adjourned by unanimous consent of all members present at 8:55 pm.

Prepared by Tracy Baltz on September 21, 2017.



Tracy Baltz, Recording Secretary



Date